

# Greenwood Township

5211 Miller Road

Wonder Lake, IL 60097

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815.648.4653

GENERAL ASSISTANCE OFFICE

## **ELIGIBILITY VERIFICATION DOCUMENTATION**

In order to process your application, the following verifications are required if they pertain to you. ALL required documents MUST be included with your application.

1. Application, completed with date and signature
2. Assets: Crypto-Currency, Stocks, Bonds, CD's, 401(k), Money Markets, Annuities, Pension, Life Insurance, etc.
3. Current bank statements from ALL accounts (checking, savings, credit union, prepaid bank card, online accounts, cash apps, etc.) held individually or jointly for the last 30 days.
4. Birth Certificates or US Passports for all household members or Legal Permanent Residency Card or Naturalization Certificate if born outside the US.
5. Valid driver's license or state ID for all persons 16 years of age or older
6. Social Security cards for each person listed on the application INCLUDING CHILDREN
7. Lease or mortgage statement including eviction notice.
8. Proof of ALL household income for the last 30 days (earned and unearned): Paystubs, gifts from friends and/or family, Social Security, Child Support, Pensions, Worker's Compensation, etc. ALL income from all sources must be reported as the program has an income standard of 150% Federal Poverty Level.
9. DHS award letter or application receipt for AABD, RRP, TANF (cash assistance), SNAP (food assistance), child support (if this applies to you) and Medicaid/Medical Card.
10. Marriage license or divorce/separation papers
11. Prison, Parole or Probation Records
12. Proof of address (lease/mortgage statement in your name) AND 5-day Notice, and/or Landlord Ledger
13. Award letter or application receipt from Social Security (SSD) (SSI) if applicable
14. Title or registration for vehicles if you own more than one.
15. Permanent Resident Card or Certificate of Naturalization if born in a foreign country.
16. Unemployment Insurance Benefits registration or payment verification
17. Verification you are registered with the Workforce in Woodstock, IL IF UNEMPLOYED
18. If you are unable to work, a statement from your doctor stating you cannot work, for what reason and how long.
19. Any bills you would like considered for payment including shut off notices